

WEST ALLEN PARISH WATER DISTRICT
MONTHLY MEETING
Tuesday, December 2

EXTRACT OF MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF WEST ALLEN PARISH WATER DISTRICT

Opening: The regular monthly meeting of the WEST ALLEN PARISH WATER DISTRICT was called to order at 5:45 p.m., December 2, 2025, at the office of West Allen Parish Water District by Chancy Frith. Ira Savoie prayed and Rusty Reeves led us in the Pledge of Allegiance.

Present: Chancy Frith, Rusty Reeves, Chad Theunissen, Ira Savoie, Glen Monceaux, Cari Reeves, Eric Fontenot, Peggy Kennedy, Shree Pitre and Mike Guillory **Absent:** Charlie Williams IV

Guests: Todd Taylor, Nathaniel Savoie and Mark McCarty with Meyers and Associates.

Approve/Amend Agenda

- 1) **Motion:** A motion by Ira and seconded by Cari, to approve the Agenda as typed and presented, passed.

Water Sector Project Update

Mark McCarty with Myers and Associates provided and reviewed a written status update report with the board .

- 1) **Motion:** A motion was made by Chad and seconded by Rusty, where Eric Fontenot and Mark Myers, be allowed to make the decision to move forward based on the test results, without a special meeting, passed.
- 2) **Motion:** A motion was made by Ira and seconded by Chad, that they evaluate using contingency funds to put down additional screen, and if it is feasible, to proceed, passed.
- 3) **Motion:** A motion was made by Chad and seconded by Glen to pay RFP 37, Invoice No. 35693, and RFP 38, Invoice NO. 35694, payable to Meyer & Associates, Inc., and Pay Application No. 12, payable to Womack & Sons Construction Group, LLC, as presented, passed.

Financial Report

Eric presented the financial report for November 2025, to the board regarding the finances.

- 1) **Motion:** A motion was made by Rusty and seconded by Chad to accept the November 2025 financial report as presented, passed.

Eric presented the Proposed Amended 2025 Budget with adjustments.

- 1) **Motion:** A motion was made by Glen and seconded by Rusty to adopt the 2025 Amended Budget, passed.

Eric presented the Proposed 2026 Budget.

- 1) **Motion:** A motion was made by Chad and seconded by Ira to adopt the 2026 Proposed Budget, passed.

Operational Report

Eric presented his operational report. He stated there have been several leaks this month that has been repaired. Eric presented proposed rate increase for processing fee for the sewer billings for the Village of Reeves, for the Board's consideration. A discussion is held and it is agreed to notify the mayor this matter will be placed on the January, 2026, meeting agenda.

- 1) **Motion:** A motion was made by Glen and seconded by Chad to add the proposed rate increase for the sewer billings for the Village of Reeves, as submitted by Eric Fontenot, to the January, 2026 Meeting Agenda, passed.

- 1) **Motion:** A motion was made by Ira and seconded by Glen to amend the agenda to accept and add approval of the November monthly meeting minutes, passed.
- 2) **Motion:** A motion was made by Glen and seconded by Ira to accept the Monthly Meeting minutes for November 10, 2025, as typed and presented, passed.

Resignation of Charlie Williams IV

- 1) **Motion:** A motion was made by Chad and seconded by Ira to accept Charlie Williams IV, resignation as Board Commissioner for West Allen Parish Water District, and to submit a letter to the Allen Parish Police Jury to request an appointment to fill Mr. Williams' term ending April 3, 2028, passed.

CWEF Approval

Eric advised Allen Parish Police Jury advised we were awarded and have received the contract for the 2024 CWEF grant in the sum of \$12,794.00, to upgrade the line and valve at Burnett Town Road and LaPoint Kingrey Road. Plans are in the works to begin the project.

Election of Officers

Election of Officers for upcoming 2026 year was discussed. Eric requested the position of Secretary-Treasurer be split into separate positions, with secretary to head up policy committee and treasurer, to head up budget committee.

- 1) **Motion:** A motion by Ira and seconded Chad to create separate secretary position, passed.
- 2) **Motion:** A motion by Rusty and seconded by Chad to nominate Chancy Frith, president, Glen Monceaux, vice-president, Ira Savoie, treasurer and Cari Reeves, secretary, passed.

Board Reports

Glen requested that an effort be made to keep board meetings to a reasonable time limit, in order to facilitate those in attendance.

- 1) **Motion:** A motion by Glen and seconded by Ira to change the monthly meeting to commence at 6:00 p.m., effective the January, 2026 board meeting, passed.

Adjournment

- 1) **Motion:** A motion was made by Glen and seconded by Chad to adjourn, passed.

The next scheduled meeting will be at 6:00 p.m., on January 6, 2026.

REEVES, LOUISIANA this 2nd day of December, 2025.

Vice-President: Chancy Frith, President
Attest: Peggy Kennedy, Administrative Assistant